

**HAMILTON COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES
SOLID WASTE MANAGEMENT DISTRICT
MANAGER'S MEMORANDUM**

DATE: November 5, 2004
TO: District Policy Committee Members
FROM: Jeffrey W. Aluotto, Solid Waste Manager
Cory R. Chadwick, Director

I. Introduction/Opening Comments

NOTICE: This memo is for the meeting to be held on November 10, 2004. This meeting will be held at 2:00 pm at the Hamilton County Department of Environmental Services, 250 William Howard Taft Road, Cincinnati, Ohio 45219.

Policy Committee Information (Agendas, Manager's Memos, Minutes, etc.) now available on the District's Website at www.hcdoes.org.

II. Clerk's Report/Additions to the Agenda

A. Approval of Minutes – Minutes from the September 9, 2004 Policy Committee meetings are included as Attachment A.

B. Additions to the Agenda

Please contact Susan Schumacher at 513-946-7734 or susan.schumacher@hamilton-co.org if you have items to add to the agenda.

III. District Revenue Updates

Updates will be provided on current revenue receipts and comparisons with prior years, as included in Attachment B.

IV. Presentations

Solid Waste District Industrial Internship

Janae Csavina and Ed Shoemaker will be present to discuss the results of the District's first industrial internship. The internship occurred this summer at HB Fuller in Blue Ash Ohio.

V. Policy Items

A. District White Papers

Each member of the Policy Committee should have received copies of three white papers focusing on: District Grant Programs, Organics Diversion and Siting Strategy (previously distributed). These white papers will be the focus of discussion at the Policy Committee's November 22 work session.

This portion of the Policy Committee meeting will be reserved to answer questions of clarification, regarding the white papers, prior to the Policy Work Session.

C. Host Community Fees

Staff is in the process of developing an analysis of this issue. However, this portion of the meeting will be reserved for the Policy Committee to continue their discussion of host fees in Hamilton County and Ohio.

VI. Informational Items

A. Household Hazardous Waste Update

On September 30, the District concluded its Household Hazardous Waste Pilot Program for the year. 2,798 of the 4,828 vouchers issued were used. This represents a voucher usage rate of almost 60%. (By comparison, in 2002 approximately 2% of coupons issued in the private sector were redeemed. Source: Santella & Assoc. Audit and Consulting Services). User satisfaction surveys on the program have been overwhelmingly positive.

In addition, CAGIS analysis (see Attachment C) demonstrates that most political subdivisions are participating at, or above, their expected participation rate (i.e. distance from the site has not been a major deterrent to use of the program). This conclusion was also purposefully tested in the way that Staff advertised the program. Residents who called for vouchers were unaware of the location of the facility. Therefore, if location was an important factor, staff would have expected a large number of residents to decline vouchers after learning of the location. As it was, many residents requesting vouchers were familiar with the location of the facility. Approximately 20-25 (0.5%) out of over 4,800 callers turned down receipt of a voucher due to the location of the site.

Total cost of the pilot was \$61,556. In year's past, the District would have paid approximately \$140,000 - \$170,000 to service the same number of residents.

The pilot program will continue in 2005. However, the Policy Committee will have an opportunity, through an upcoming issue paper, to determine how the program will function in the future.

B. CARE Awards

District staff received applications for the annual CARE Awards (Communities Achieving Recycling Excellence). This year's winners include the City of Forest Park and the City of Wyoming for Best Recyclers in their respective population categories and the Village of Indian Hill for Most Improved program. Each community will receive \$1,000 worth of recycled-content products. The awards will be presented at their council meetings this month.

VII. Tentative Future Agenda Items

VIII. Policy Committee Members' Comments

IX. Public Comments

X. Upcoming District Meetings

The next Policy Committee meeting is scheduled for January 13, 2005 at 2 pm. The meeting will be held at Environmental Services, 250 William Howard Taft Road.

The next Plan Work Session is scheduled for November 22, 2004 from 12:00 p.m. – 4:00 p.m.

XI. Adjournment (Target Time: 3:30 pm)