

2008 Hamilton County Solid Waste Management District - Work Plan

Program	Person Responsible	Start	Finish	Performance Measure	Description/Results/Comments
Direct Service Programs					
Household Hazardous Waste Program	Michelle	3/1/08	11/30/08	<ul style="list-style-type: none"> Tons Collected – 530 tons # households served – 9,000 Increase participation by 2% in the following zip codes: 45052, 45002, 45030 Milestone: Sites open March, 2008	Full-Service permanent HHW collection program at two sites. Goal for 2008 – Increase in pounds/ car.
Yardwaste Drop-off Sites	Susan	3/29/08	11/30/08	<ul style="list-style-type: none"> # customers served – 23,500 Tons diverted from landfill – 2,500 Milestone: Sites open March 29, 2008	District operates three yardwaste drop-off sites.
Computer Collection Events	Susan	3/1/08	12/28/08	<ul style="list-style-type: none"> # tons diverted – 120 # of customers served – 2,500 Milestone: Site opens in March	District contractually operates a permanent computer drop-off site.
Tire Clean-ups	Holly	1/1/08	12/31/08	<ul style="list-style-type: none"> # Tires collected – 3,000 # Participating communities.- 11 Milestone: Award Grant Spring '08	Tire collection activities include KCB Great American Cleanup and community grant sponsored events.
Compost Bin Sale	Michelle/Susan	Spring 08		<ul style="list-style-type: none"> # Bins sold - 850 Research and possibly conduct a pilot online sale	District offers one day sale of compost bins. Staff will research the benefits of conducted a permanent on-line sale.
Pilot CFL Recycling Program	Holly/Michelle	3/1/08	12/31/08	<ul style="list-style-type: none"> Research permanent drop-off program Unit and total cost # of bulbs collected 	Research costs of developing permanent CFL recycling program at local hardware stores. If feasible, implement program.
Public Recycling Program	Catherine	1/1/08	12/31/08	<ul style="list-style-type: none"> # using District's recycling containers - 35 Estimated tons diverted from landfill - 24 Initiate recycling at large events – 2 # of residents reached – 180,000 Milestone – Develop public recycling plan with partners by February, 2008	District provides outdoor recycling containers and technical assistance to community events and festivals
Health Dept. Funding	Ken Edgell	1/1/08	12/31/08	<ul style="list-style-type: none"> Reduction in open dumps 	Monitor Health Department reporting. Provide quarterly updates to Policy Committee
Grant Programs					
Residential Recycling Incentive Program	Michelle	1/1/08	12/31/08	<ul style="list-style-type: none"> # of communities that move to an increased funding level - 10 	Distribute \$1 million to participating communities. The higher a community's recycling rate, the more dollars received.
District Priority Grant	Michelle	1/01/08	12/31/08	<ul style="list-style-type: none"> # of new organizations applying for 2009 funding – 5 Tons diverted for 2008 grants - 919 	Grants for recycling projects in Hamilton County based on priorities set by the Policy Committee.

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Market Development Grants	Catherine	1/01/08	12/31/08	<ul style="list-style-type: none"> Tons of manufacturing capacity added # Grants received - 1 	ODNR provides grants to businesses in an effort to expand the end markets for recyclables. Businesses must apply through the District.
ODNR Community Development Grant	Michelle	1/1/08	12/31/08	<ul style="list-style-type: none"> # of grants received - 1 Tons diverted - 	ODNR provides grant to counties to increase recycling.
School Grants	Sue	1/1/08	12/31/08	<ul style="list-style-type: none"> # of grants distributed - 4 	Grants to assist schools in developing sustainable recycling programs.
EPP Grant Program	Holly	1/1/08	12/31/08	<ul style="list-style-type: none"> # projects initiated - 2 	Inter-County grant for funding any increase in cost for pollution prevention or environmentally preferable purchasing projects.
Technical Assistance Programs					
Interchange - Produce E-newsletter four times/year	Catherine	1/01/0	12/31/08	<ul style="list-style-type: none"> # inquiries - 150 # new listings - 30 Tons exchanged - 100 <p>Milestone: e-newsletter published quarterly beginning in March, 2008.</p>	District's regional waste exchange catalog designed to assist businesses with reducing the costs of waste management and raw materials acquisition while enhancing recycling statistics.
Industrial Waste Assessments	Catherine	1/01/08	12/31/08	<ul style="list-style-type: none"> # Assessments - 5 Tons identified for diversion - 140 	Provide technical assistance to industries on waste reduction opportunities within their organization.
Pollution Prevention Internships	Catherine	1/01/08	12/31/08	<ul style="list-style-type: none"> # participating firms/students - 2 Tons of waste diverted Projected cost savings 	Placement of interns at industrial facilities to help identify waste reduction and recycling opportunities.
Multi-family Program	Michelle	1/01/08	12/31/08	<ul style="list-style-type: none"> # of programs funded - 28 # of new recycling programs - 20 Tons of estimated diversion - 45 	Funds available to assist multi-family dwellings implement recycling programs.
General Technical Assistance	All	1/1/08	12/31/08	<ul style="list-style-type: none"> % of hotline calls answered directly - 89% # of hotline calls received - 4,040 	
School Recycling Assistance Program	Sue	1/1/08	12/31/08	<ul style="list-style-type: none"> # schools that implemented sustainable recycling programs - 20 # of schools that expanded recycling program - 10 # of school districts that attended workshop - 6 	Provide technical assistance and funding to implement school recycling programs. Conduct a workshop targeted to school financial officers on contracting for solid waste/recycling collection
Cincinnati Waste Task Team	Holly/Michelle	1/1/08	5/1/08	<ul style="list-style-type: none"> Potential tons recycled Reduction in greenhouse gas emissions 	Provide a staffing function to the City of Cincinnati Waste Task Team.
Recycling at Work	Catherine/Michelle	1/1/08	12/31/08	<ul style="list-style-type: none"> # of facilities initiating recycling - 35 # of employees - 9,415 	Provide technical assistance and funding to implement commercial and institutional recycling programs.

Outreach/Awareness

General Public Outreach/Marketing	Michelle	01/1/08	12/31/08	<ul style="list-style-type: none"> • Calls to recycling hotline – 2,000 • Increase in tons recycled – 1,004 tons • Increase in hits to website 	Strategies designed to increase awareness of recycling – particularly as it relates to promoting curbside and drop-off recycling programs.
Targeted Recycling Outreach	Michelle	1/1/08	12/31/08	<ul style="list-style-type: none"> • Increase in tons recycled – 3% increase 	District works with 2-3 communities each year to provide targeted recycling outreach.
Go Green Challenge	Catherine	1/1/08	12/31/08	<ul style="list-style-type: none"> • # of organizations participating - 35 • # of media mentions – 12 • # of network meetings - 3 	District partners with Children's and Christ Hospital, U.C., and Keep Cincinnati Beautiful to assist businesses in reducing their environmental impact. In 2008, the partners will investigate expanded the program to Go Green at Home.
Educational Special Events	Sue	1/1/08	12/31/08	<ul style="list-style-type: none"> • # people reached – 6,000 • # events attended - 5 	Various events designed to improve public awareness and education related to recycling and waste reduction.
General Presentations	Holly	1/1/08	12/31/08	<ul style="list-style-type: none"> • number of presentations to new groups – 3 	Identify and conduct presentations to new stakeholder groups promoting the District and programs.
C&DD Recycling	Holly	3/15/08	12/31/08	<ul style="list-style-type: none"> • # of web hits • # of awareness activities 	Increase awareness about C&DD recycling. Partner with USGBC to raise awareness on C&DD recycling.
School Outreach Presentations	Cher/Sue	1/1/08	12/31/08	<ul style="list-style-type: none"> • % of pledge cards returned for every student reached – 6% • # of presentations & field trips – 115 • # of students reached – 20,000 	In class activities designed to teach children about recycling. Organize trips to landfill, recycling facilities and compost demonstration sites.
Teacher Workshops	Sue/Cher	1/1/08	12/31/08	<ul style="list-style-type: none"> • # of pre-service workshops conducted – 3 • # of teachers reached - 200 	Recycling curriculum training for Hamilton County educators.

Data Management/Reporting

OEPA Annual District Report	Holly	2/1/08	6/1/08	<ul style="list-style-type: none"> • Report submitted to OEPA complete and on-time. 	District reporting requirement to OEPA.
Update Commercial Survey	Holly/Catherine	2/01/08	5/15/08	<ul style="list-style-type: none"> • Survey response rate – 50% 	Survey to be handled by in-house personnel. Survey 15 recyclers to update the 2006 commercial recycling numbers.
Web Site Redesign	Holly/Belinda	1/1/08	3/1/08	<ul style="list-style-type: none"> • Website replies before vs. after redesign 	Develop simpler, more user friendly website. Update website monthly. Update Recycling Report card annually.

Planning

Solid Waste Management Plan	Holly	11/1/08	12/31/08	<ul style="list-style-type: none"> • Develop and issue a Request for Bids for consulting services for Plan Update. 	
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Community Engagement	Holly/Michelle	1/1/08	12/31/05	# of community visits - 7	Meet with community contacts to respond to needs and update on District programs.
Publications					
Waste Line e-newsletter	Michelle	03/1/08	9/1/08	<ul style="list-style-type: none"> Distribute newsletter two times/year # of elected officials reached Milestone - Newsletter emailed in March & September # of presentations - 6 	Electronic newsletter targeted to elected officials and community contacts updating them on District activities.
Solid Waste Piece	Michelle	1/1/08	6/30/08	<ul style="list-style-type: none"> # of presentations - 6 	Develop education piece on solid waste district. Provide to Policy Committee members for presentations
Education Newsletter Publication	Sue	1/1/06 7/1/06	3/31/06 9/30/06	<ul style="list-style-type: none"> # teachers reached - 10,300 	Begin planning for newsletter in 2009.
Leadership					
SWANA - Ohio	Holly	1/1/08	12/31/08	<ul style="list-style-type: none"> # of meetings attended - 4 Develop state conference in Cincinnati in July, 2008 	Fulfill duties on the Board of Directors of the Solid Waste Association of North America - Ohio Chapter
OSWDO	Holly	1/1/08	12/31/08	<ul style="list-style-type: none"> # of meetings attended - 6 	Fulfill duties as Vice-President of the Organization of Solid Waste Districts of Ohio
Regional Solid Waste meetings	Holly	1/1/08	12/31/08	<ul style="list-style-type: none"> # of meetings organized and attended - 4 	Organize quarterly meetings with southwest Ohio solid waste management districts
Greater Cincinnati Environmental Educators	Sue	1/1/08	12/31/08	<ul style="list-style-type: none"> # of meetings organized and attended - 4 	Chair of the Greater Cincinnati Environmental Educators Teacher Fair.
Zero Waste Plan	Holly	1/1/08	12/31/08	<ul style="list-style-type: none"> Measures will be developed in the plan 	Develop zero waste plan and promote to communities.