

**HAMILTON COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES
SOLID WASTE MANAGEMENT DISTRICT
MANAGER'S MEMORANDUM**

DATE: March 30, 2004
TO: District Policy Committee Members
FROM: Jeffrey W. Aluotto, Solid Waste Manager
Cory R. Chadwick, Director

I. Introduction/Opening Comments

NOTICE: This memo is for the meeting to be held on April 7, 2004. This meeting will be held at 2:00 pm at the Hamilton County Department of Environmental Services, 250 William Howard Taft Road, Cincinnati, Ohio 45219.

Policy Committee Information (Agendas, Manager's Memos, Minutes, etc.) now available on the District's Website at www.hcdoes.org.

II. Clerk's Report/Additions to the Agenda

A. Approval of Minutes - January 15, 2003

Minutes from the January 15, 2003 Policy Committee Meeting are included as Attachment A for the Policy Committee's review and approval.

B. Additions to the Agenda

Please contact Susan Schumacher at 513-946-7734 or susan.schumacher@hamilton-co.org if you have items to add to the agenda.

III. District Revenue Updates

A. Updates will be provided on current revenue receipts and comparisons with prior years, as included in Attachment B.

IV. Policy Items

A. 2004 District Tire Collection Program

In past years, the Solid Waste District has provided funding for the tire collection activities of Keep Cincinnati Beautiful (KCB) performs these activities as a part of the Great American Clean-up in the Spring and Make a Difference Day in the Fall. KCB services communities throughout Hamilton County for these events. The events usually result in the collection of 5,000 - 6,000 tires. Typically, the District provides between \$12,000 and \$15,000 for these projects. This year, however, the District has budgeted \$35,000 for tire collection activities. Greater amounts were budgeted in an effort to maintain additional readiness for tire collections in the wake of the spread of the West Nile Virus. District Staff would recommend that \$10,000 of this amount be kept in reserve to deal with other tire issues as they might arise.

***Staff Recommendation:** District Staff recommends that the Policy Committee approve a grant of \$25,000 to Keep Cincinnati Beautiful to carry out tire collection activities for the District in 2004. Grant funding will be used solely for the promotion and operation of tire collection events. KCB will track all spent funds and remit any unspent funds to the District following the completion of tire collection activities.*

B. Public Member

The District received six applications for the public member position of the Policy Committee. The selection committee met and interviewed three candidates on March 25. As a result of those interviews, the committee is prepared to recommend that Glen Welling be appointed to serve as the Public Member of the Policy Committee. Mr. Welling currently serves as the Chairman of the Ohio State University Extension Office in Hamilton County and has past professional solid waste management experience. As such he is very aware of the public outreach needs of the District and ways of providing such outreach. In addition to numerous other activities, Mr. Welling has Board experience with Child Focus, Inc, Ohio River Trails, Inc., and is a member of the Naval Reserve Force Policy Board.

C. Permanent Household Hazardous Waste Pilot Program

The District received and evaluated two bids for the permanent household hazardous waste pilot program. The two bids were from Clean Harbors Environmental Services, Inc and Environmental Enterprises. The District evaluated the bids on the basis of both price and qualifications. Bid prices were as follows:

<u>Company</u>	<u>Price</u>
Environmental Enterprises	\$22/car
Clean Harbors	\$45/car

The District checked references and compliance information for each company. With regards to compliance status, the District checked with OEPA - SWDO, OSHA, MSD and the Cincinnati Fire Department. The District also checked with staff from the DOES Air Quality Division. It is the determination of District Staff that while both entities have had previous compliance issues, such issues have since been remedied. It is also the opinion of District staff that while compliance issues are to be expected with these types of facilities, the District will be able to structure a contract which minimizes the risk associated with any future non-compliance.

***Staff Recommendation:** District Staff recommend that a contract for operation of the District's permanent HHW pilot program be awarded to Environmental Enterprises, Inc. The Contract will be structured for one year with two optional renewal years.*

D. Carry-over Balance Discussion

Included as Attachment C is a one page summary of research conducted by District staff relating to options for expanding the District's HHW programming using the District's carry-over balance.

V. Informational Items

A. Plan Update

The District is currently beginning the process of updating its Solid Waste Management Plan. The District is currently in the process of soliciting input from various groups of stakeholders. An on-line survey has been posted at www.hcdoes.org to offer stakeholders the opportunity to provide input on District programming. To date, the District has met with the Greater Cincinnati Chamber of Commerce, the Greater Cincinnati African American Chamber of Commerce, the Greater Cincinnati Local Government Manager's Association, and has scheduled times to present information to both the Hamilton County Municipal League and the Hamilton County Township Association. In November of 2003, the District also held a brainstorming session for local political subdivisions interested in providing input on the upcoming Plan Update process.

District staff and the District's consultant, RW Beck, will continue stakeholder meetings through May, at which time white papers will begin to be constructed on the primary issues facing the District for the next planning period.

B. Recycling in Hamilton County

The Policy Committee should be informed that recycling, while still publicly supported in Hamilton County, continues to be threatened by the budget problems facing local governments. As one example, the residents of Springdale recently approved a tax levy that, if it had not passed, could have meant the end of curbside recycling in that community. The District has heard from several communities suggesting that the District do more to assist communities with providing curbside recycling opportunities to residents.

C. Computer Collection

The District will be operating a computer collection event on April 15, 16, and 17 at the Hamilton County Fairgrounds. The event will be held in conjunction with Butler County, Clermont County and Northern Kentucky. Currently, 172 businesses and 199 residents are scheduled to bring equipment to the event.

The District will be partnering with RET3, a non-profit organization, to handle the computer equipment this year. The organization is run by Mr. Ken Kovatch who has previous experience managing the electronic recycling program for the Ohio Penal Industries. RET3 has a facility in Cleveland and currently manages the electronics recycling programs for several counties in Ohio including Cuyahoga County.

D. Compost Bin Sale

The District will be subsidizing the sale of home compost bins on Saturday, May 1, from 9:00 a.m. until 3:00 p.m. Locations for the Sale are the Colerain Township Senior Center on Springdale Road and the Montgomery Kroger on Hunt Road. Two styles of compost bins will be available for sale. Prices will range from \$25 to \$30 for bins normally retailing for \$80. Composting experts from the local chapter of the American Compost Society will

be on-hand to answer technical questions from individuals and to perform composting demonstrations.

E. Conflict of Interest Policy

Included as Attachment D is a compilation of various Conflict of Interest Policies researched by District staff. At this point, they are provided simply for the review and feedback of Policy Committee members. However, District staff feels that it would be appropriate for the Committee to consider Conflict of Interest language which could be inserted into District bi-laws for the benefit and guidance of its members. District staff will also discuss this issue with the Prosecutor's Office to obtain guidance on this issue as well.

F. ODNR Waste Characterization Study

Included at Attachment E, you will find a copy of ODNR's final waste characterization for the study done at the Rumpke Sanitary Landfill (Policy Committee Members Only; additional copies will be provided upon request).

VI. Tentative Future Agenda Items

VII. Policy Committee Members' Comments

VIII. Public Comments

IX. Upcoming District Meetings

The next regularly scheduled Policy Committee meeting will be determined at the April 7, 2004 meeting.

X. Adjournment (Target Time: 3:30 pm)

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